

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL
HELD ELECTRONICALLY AND IN THE GEORGE FRASER ROOM
IN THE UCLUELET COMMUNITY CENTRE
500 MATTERSON DRIVE
Tuesday, January 23, 2024 at 4:00 PM

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar, Kennington, and Maftei
 Duane Lawrence, Chief Administrative Officer
 Staff: Bruce Greig, Director of Community Planning
 Rick Geddes, Fire Chief
 Joseph Rotenberg, Manager of Corporate Services

Regrets:

1. CALL TO ORDER

The January 23, 2024, Regular Council Meeting was called to order at 4:00 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

3.1 January 23, 2024, Regular Council Meeting

2024.2032.REGULAR *It was moved and seconded **THAT** the January 23, 2024, Regular Council Meeting Agenda be approved as presented.*

CARRIED.

4. ADOPTION OF MINUTES

4.1 November 7, 2023, Regular Council Minutes

2024.2033.REGULAR *It was moved and seconded **THAT** the November 7, 2023, Regular Council Meeting minutes be adopted as presented.*

CARRIED.

4.2 November 14, 2023 Regular Committee of the Whole Meeting Minutes

2024.2034.REGULAR *It was moved and seconded THAT the November 14, 2023, Regular Committee of the Whole Meeting minutes be adopted as presented.*

CARRIED.

4.3 November 14, 2023, Special Council Meeting Minutes

2024.2035.REGULAR *It was moved and seconded THAT the November 14, 2023, Special Council Meeting minutes be adopted as presented.*

CARRIED.

5. PUBLIC INPUT & DELEGATIONS

5.1 Delegations

Lindsay Esson, Manager of Clinical Operations and Kaoru Bracewell, Director of Clinical Operations, BC Emergency Health Services

Re: Transition to Schedule on Call Model

British Columbia Emergency Health Services (BCEHS) outlined recent human resource improvements related to their recently ratified collective agreement, which include changes to their staffing model. BCEHS also noted that they have outgrown their current station and are seeking staff housing solutions.

In response to Council questions BCEHS clarified that their casual pool will continue to rely on on call employees.

6. UNFINISHED BUSINESS

There was no unfinished business

7. COMMITTEE OF THE WHOLE

There was no Committee of the Whole.

8. REPORTS

**8.1 Community Emergency Preparedness Fund Grant Application
Rick Geddes, Fire Chief**

Staff responded to Council questions related the audibility of the District's tsunami alert sirens and outlined the costs of updating system at Amphitrite House in addition to updating the system at the Cedar Road Parking Lot. In further response to Council questions, Staff

recommended members of the public rely on NOAA's website, Connect Rocket, and the District of Ucluelet website to receive timely updates on emergency events. Staff also noted that operating funds will be used to update the sirens at the Cedar Road Parking Lot, if the grant application is unsuccessful.

2024.2036.REGULAR *It was moved and seconded:*

- **THAT** Council approves the District of Ucluelet's Community Emergency Preparedness Fund grant application for the replacement of a tsunami warning system in an amount of \$29,943; and
- **THAT** Council provides overall grant management.

CARRIED.

**8.2 SD 23-05 Strata Conversion of a Previously Occupied Building,
1683 Larch Road
Bruce Greig, Director of Community Planning**

2024.2037.REGULAR *It was moved and seconded THAT Council approve the strata conversion of the previously-occupied residential building located at 1683 Larch Road, as part of a renovation to create four new dwelling units within the existing building.*

CARRIED.

**8.3 Rescheduling the February 13, 2024 Regular Council Meeting
(Verbal Report)
Joseph Rotenberg, Manager of Corporate Services**

2024.2038.REGULAR *It was moved and seconded THAT the February 13, 2024 Regular Council Meeting be rescheduled to February 15, 2024 at 4:00 PM.*

CARRIED.

**8.4 Introduction of District of Ucluelet Parkland Disposal Bylaw No.
1334, 2024, and Options for Elector Approval
Joseph Rotenberg, Manager of Corporate Services**

2024.2039.REGULAR *It was moved and seconded THAT Council give first, second and third readings to District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024.*

CARRIED.

2024.2040.REGULAR *It was moved and seconded THAT Council seek approval of the electors for District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024 through an Alternative Approval Process.*

CARRIED.

2024.2041.REGULAR *It was moved and seconded THAT Council establish the elector response form as attached to report 24-08 (Appendix B) for the Alternative Approval Process for District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024.*

CARRIED.

2024.2042.REGULAR *It was moved and seconded THAT Council establish that a fair determination of the number of electors is 1,730 for the Alternative Approval Process for*

District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024.

CARRIED.

2024.2043.REGULAR *It was moved and seconded **THAT** Council establish that 173 electors is the 10% response threshold for the Alternative Approval Process for District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024.*

CARRIED.

2024.2044.REGULAR *It was moved and seconded **THAT** Council establish the deadline for receiving elector responses for the Alternative Approval Process for District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024, is March 13, 2024 at 4:00 PM.*

CARRIED.

9. BYLAWS

9.1 Zoning Amendment for a Forbes Road Food Bank John Towgood, Municipal Planner

2024.2045.REGULAR *It was moved and seconded **THAT** Council, with regard to a zoning change to allow a food bank on a proposed parcel located within a portion of Tugwell Fields Park:*

- 1. Give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1336, 2024; and*
- 2. Direct staff to give notice for a public hearing to be held on District of Ucluelet Zoning Amendment Bylaw No. 1336, 2024; and*
- 3. That Council signal that, if Bylaw No. 1336, 2024 is successful in attaining a third reading, this bylaw will not be carried forward for adoption until the conclusion of the elector approval process for the related District of Ucluelet Parkland Disposal Bylaw No. 1334, 2024.*

CARRIED.

10. NOTICE OF MOTION

There were no notices of motion.

11. CORRESPONDENCE

11.1 Input on the Development on Hyphocus Island Introduced by Ekistics Don Morrison and Ayla Klein Stimpson

Council noted the developer is seeking input through their website.

11.2 Guiding Lights Across BC Shalan Kelly, BC Public Relations and Communications Advisor, BC Council, Girl Guides Canada

2024.2046.REGULAR *It was moved and seconded **THAT** Council direct Staff to light-up the District of Ucluelet sign at the junction of Highway 4 and the Tofino Ucluelet Highway*

in blue, on February 22, 2024, in recognition of the Girl Guides Canada Guiding Light Across Canada event.

CARRIED.

12. INFORMATION ITEMS

12.1 Resolution Tracking - January 2024

Joseph Rotenberg, Manager of Corporate Services

The importance of presenting a traffic calming policy was noted by Council as well as the need to investigate installing crosswalk lights at the cross walks on Peninsula Road near Hemlock Street and Seaplane Base Road.

12.2 Appointment of Pacific Rim School District's District of Ucluelet Representative

Paula Mason, Manager of Corporate Services, School District 70 Pacific Rim

13. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

13.1 Councillor Shawn Anderson

Deputy Mayor, April 1 - June 30

13.2 Councillor Jennifer Hoar

Deputy Mayor, January 1 - March 31

Councillor Hoar attended the Wild Pacific Trail Society meeting on January 10th. The Society is hoping to have programming every day of the week from June 1st onward. The society has been notified of a Burr Weed infestation at Big Beach.

Councillor Hoar also attended a Ground Fish Trawl Advisory Committee Meeting on January 11. Offshore Hake Fishery noted their numbers are extremely low. Gulf Hake has been a strong fishery.

13.3 Councillor Ian Kennington

Deputy Mayor, July 1 - September 30

13.4 Councillor Mark Maftei

Deputy Mayor, October 1 - December 31

Councillor Maftei attended the EKISTICS Open House on January 18 related to the proposed development on Hyphocus Island.

13.5 Mayor Marilyn McEwen

The Mayor attended the Alberni-Clayoquot Regional District meeting on January 10th, where an information report that compared changes to BC

Assessments for ACRD communities was shared. Other items from the January 10th meeting included a grant application for a backup generator at the Long Beach Airport, a 10-year lease agreement for the Long Beach Golf Course and Campground, and a 5 year operating agreement for the West Coast Landfill was awarded to the current operator.

The Mayor also attended the EKISTICS Open House on January 18.

14. QUESTION PERIOD

There were no questions.

15. CLOSED SESSION

15.1 Procedural Motion to Move In-Camera

2024.2047.REGULAR *It was moved and seconded **THAT** the meeting be closed to the public in order to address agenda items under Section 90(1)(i), 90(1)(g) and 90(2)(b) of the Community Charter.*

CARRIED.

The meeting was closed to the public at 5:22 PM and returned to open session at 7:12 PM.

16. ADJOURNMENT

After returning to open session at 7:12 PM, the Regular Council meeting was adjourned.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, January 23, 2024 at 4:00 pm in the Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.

Duane Lawrence, Corporate Officer

Marilyn McEwen, Mayor